

# Computer Technology

## About this capstone certification

The Computer Technology capstone certification is a comprehensive certification earned upon successful completion of the following required stackable certifications. This structure validates a candidate's skills across the core areas of the profession and demonstrates readiness for advanced roles.

| Required certification exams          | Items |
|---------------------------------------|-------|
| Exams may be completed in any order.  |       |
| <a href="#">Computer Technology 1</a> | 50    |
| <a href="#">Computer Technology 2</a> | 49    |
|                                       |       |

## Capstone certification description

The Computer Technology capstone assesses candidates' skills in everyday technology use and professional software applications. Computer Technology 1 introduces computing basics, ethical considerations, and appropriate use of technology in daily life. Computer Technology 2 advances to practical, career-oriented skills in Microsoft Office applications—including word processing, spreadsheets, databases, and presentations—with the potential for candidates to earn globally recognized Microsoft Office Specialist certification. Together, these certifications confirm readiness to apply digital tools effectively in both academic and workplace settings.